

Cloyne Court Council Agenda

House President: Bryan Dallara

Date: 2/22/2015

Location: The Great Hall

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes
4. Manager Announcements
5. Member Announcements
6. Facilities Business
7. Old House Business
 - 7.1. Public Space Computers – James \$1200 (10 Min)
8. New House Business
 - 8.1. Vote of Confidence (VOC) Rundown – Bryan (5 Min)
 - 8.2. Use of Space Request: BSC Demographic Inclusion Task Force (5 Min)
 - 8.3. House Guest Policy Revision – Bryan (10 Min)
 - 8.4. House President Compensation – (10 Min)
 - 8.5. Committee Report: Get rid of stuff – James (10 Min)
 - 8.6. Kitchen Temp Check Report - Roman (10 Min)
 - 8.7. Fund Request: Sport Equipment – Noah \$120 (10 Min)
 - 8.8. Fund Request: Speakers for Pots and Dishes Rooms – James \$230 (10 Min)
 - 8.9. Fund Request: Kinetic Sculpture Grand Championship – Travis \$300 (10 Min)
 - 8.10. Fund Request: Vocal Workshop – Maria \$150-\$200 (10 Min)
 - 8.11. Fund Request: Meditation Hut – Maria \$550-\$600 (10 Min)
 - 8.12. Fund Request: Cloyne Coffee Bean Co. – Robbie \$1250 (10 Min)
9. Adjournment

Agenda Supplemental

7.1 Public Space Computers

3 Chromebase all in one computers



Why:

Two to replace the extremely outdated and small 2007 iMacs in the E1 study room.

One to replace the overly complicated and cluttered laptop monitor combination in the kitchen. The Chromebase has a larger screen than the monitor currently in the kitchen and the laptop currently in the kitchen would become a backup for when people's computers crash.

Cost:

\$350 per so \$1050 asking for \$1200 to account for price shifts etc. Probably from study room budget

8.1 Vote of Confidence (VOC) Rundown

8.2 Use of Space Request: BSC Demographic Inclusion Task Force

Jake –CZ's Board Rep- want to see if he can reserve a small space here at Cloyne to have discussions with groups of 6-8 students.

Dates:

Monday, 2/23 6pm-8pm (priority)

Tuesday, 2/24 7pm-9pm

Wednesday, 2/25 7pm-9pm

Saturday, 2/28 11am-1pm

8.3 Guest Policy Revision

8.4 House President Compensation

Increase room and board compensation for House President (to be in effect Spring 2015).

Current level of Compensation = 30%

Proposed Increase = 20%

Total Compensation = 50%

Job Description:

The President is responsible for fostering a cooperative environment within their house. They oversee all house managers, as well as coordinate and preside at all house meetings, elections, and votes of confidence. They provide conflict resolution and work to establish a safe space environment. Presidents meet with the Member Resource Supervisor for week 7 and 12 check-ins who releases their centrally-controlled compensation. (Compensation: 25% of room and board – 30 % Spring 2015)

House Level Responsibilities:

- Maintain and enforce house by-laws, keeping an updated version on-hand for the house membership.
- Schedule, publicize and preside at all council meetings, manager meetings, and elections.
- In conjunction with relevant house managers and outside resources, ensure that all required workshops are held and that all house members attend.
- Serve as the official representative of the house at all functions, including neighborhood dialogs; however, they shall not commit the house to any action or enunciate any policy not approved by the house membership or in contradiction with BSC policy.
- Make and post an agenda 48 hours in advance of each house council..
- Post council minutes and maintain records of old council minutes.

- Conduct mid-semester evaluations of all managers and end of semester VOC's, ensuring adequate follow-up with managers who are in violation of duties.

Central Level Responsibilities:

Initial Duties

- Attend manager transition meeting the semester before taking office.
- Sign into the BSC email account.
- Attend required President Trainings, including Safety Training.
- Update all house-level manager information in the online records (the "Who's Who" website)

New House Member Introductions

- Work with the house manager to plan and carry out a house-level new member orientation.
- Make house bylaws available to every member.
- Educate members of each manager's respective duties and responsibilities at the beginning of the semester.
- Make a copy of the BSC's Owner Manual available to all new members, and ensure that they are familiar with its contents.
- Within first two weeks, hold community agreements meeting for all house members on the topic of house expectations and guidelines.
- Inform members about resources available in the Member Resources Department, Bookkeeping Department, and Housing Department.
- Inform members about emergency procedures fire safety, drills and earthquake preparedness.

Councils and Minutes

- Facilitate all council meetings.
- Ensure minutes are taken and posted regularly.
- Maintain records of house meeting minutes.
- Set a house council schedule and inform all members about meetings.
- Set agenda at least 24 hours ahead of time.

House Bylaws and Elections

- Maintain house by-laws and update them to comply with BSC policy.
- Provide a copy of the current house by-laws and/or constitution to the MRS.
- Submit house elections information in accordance with section III.A.10 of the Policy Directory. No later than one week before the end of the semester contract period.

Workshops

- Work with relevant unit-level managers and outside resources to ensure that the following workshops are held, that all members attend, and that records are kept of those attending:
- Emergency Response (By the 4th week)
- Consent workshop (By the 10th week)
- Harm Reduction workshop (By the 10th week)
- Anti-discrimination workshop (By the 10th week)
- Disability accessibility and awareness (By the 10th week)
- Help organize any other house workshops.

Member Relations

- Promote Safe Space by defining, discussing, upholding and enforcing community agreements, standards, expectations in order to create a congenial comfortable, and cooperative living environment.
- Provide advocacy for students with disabilities within the unit
- Facilitate member relations and manager disputes.
- Serve as a facilitation or conflict resolution resource to other units if requested.
- Field and report complaints of discrimination, harassment, and sexual harassment to MRS

Management Team Relations

- Facilitate a manager meeting at least bi-weekly.
- Address member concerns about unit-level manager performance.
- Complete VOC's. Process and publicize outcomes with membership and management.
- Must submit VOC results to Bookkeeping department by the end of the 15 semester during both the fall and spring semesters and by week 10 in the summer.
- Receive the reports that the central level liaison writes for each manager and make them available to the house.
- Respond to any requests for information about the central level oversight status of any manager.

Required Meetings

- Attend required monthly House President meetings (2 hours) and others as necessary.

- Attend CERT Training and fulfill other disaster readiness responsibilities as outlined in section v.k. of the Policy Directory.
- Meet with MRS on week 7.
- Attend manager transition meeting at the end of the semester before leaving office.
- Follow and enforce BSC and house level policies, including but not limited to: budget/financial policies, Harassment and Sexual Harassment Policy, Substance Abuse Policy, Alcohol Policy, Party Policy, Guest/Fish Policy, and any policies pertaining to safety and liability.

8.5 Committee Report: Get rid of stuff

What:

- Soda Machine
- Vending Machine
- Deep fryer
- 1 of 2 pianos (the broken one in the basement)
- 2 of 3 enlargers in the dark room
- 1 of 3 barbecues

Why:

- Soda Machine - I don't think it works very well, it is large, soda is icky, it is heavy and awkward to keep around
- Vending Machine - same as above
- Broken piano- Very large, takes up much space, has about 7 broken keys (all of which cost about 150\$ to repair) along with other issues, we have a workingish piano and we are possibly going to have a piano donated to us.
- Two of three enlargers in the dark room - we only need one
- One of three barbecues - one of the barbecues is pretty crappy and I don't think we need that many barbecues

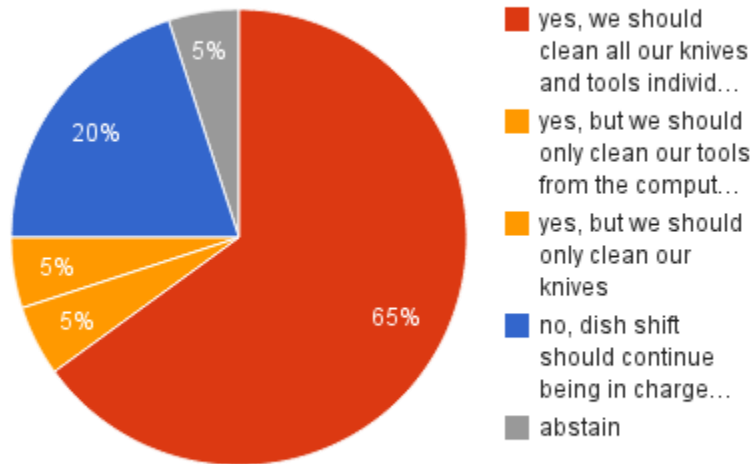
What will we do with the stuff?

"send a list of these items with prices to the other co-op houses to see if any of them want to buy or trade for them. Whatever we can't sell to other houses goes on Craigslist." - Sage

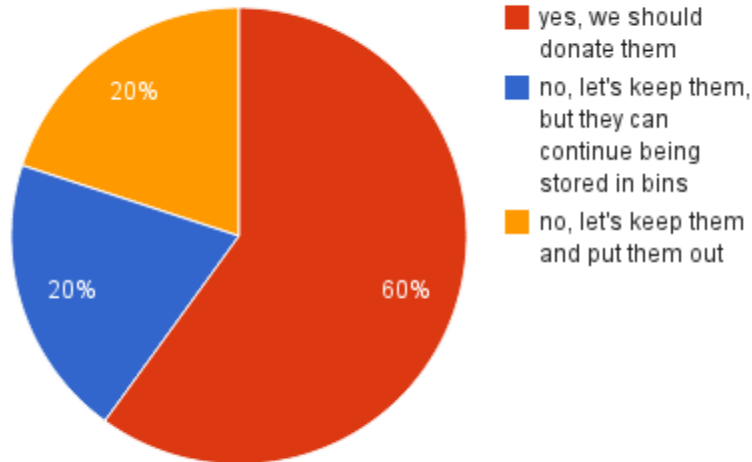
Committee Recommendation: So put it up to other houses for two weeks, then craigslist for two weeks then we just toss 'em.

8.6 Kitchen Temp Check Report

2. Should we require that everyone take an extra step to clean communal knives and miscellaneous tools when they use them?



1. Should we donate and get rid of our non-standard bowls/plates?



8.7 Fund Request: Sport Equipment

\$120 towards two new basketballs, one new soccer ball, and one small air pump.



http://www.amazon.com/adidas-Performance-Conext15-Glider-Soccer/dp/B00PV0CNKY/ref=sr_1_6?ie=UTF8&qid=1424213432&sr=8-6&keywords=soccer+ball

http://www.amazon.com/Spalding-NBA-Indoor-Outdoor-Basketball/dp/B000A7OUE0/ref=sr_1_2?ie=UTF8&qid=1424213288&sr=8-2&keywords=basketballs+indoor+outdoor

8.8 Fund Request: Audio Equipment for Pots and Dishes Rooms

Why:

It is very loud in the pots and dish area and the speakers have to be turned fairly high up for the people in the pots or dish areas to hear the music, which in turn disturbs the people in the wing above, including the study room. so this is to have speakers near the pots and dish areas so the volume can be down and the people in those areas still be able to hear.

Cost:

\$66.64 asking for \$80 for unknown shipping and handling price

http://www.monoprice.com/Product?c_id=109&cp_id=10904&cs_id=1090407&p_id=8251&seq=1&format=2



What:

Audio equipment for speakers to have them be independent of the receiver but still have the option to play what the computer receiver is playing

Why:

So people can either play their music, listen to what everyone else is listening to, or play music at different volume levels than what the kitchen is playing

Cost:

125.09 asking for \$150

What	Where	Cost	Shipping	Sub Total	Quantity	Total	Grand total
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audio amplifier	Amazon	27.47	0	29.9423	2	59.8846	125.0884
Input switch	Amazon	30.9	0	11.99	2	23.98	
Rca Plug	Amazon	4.89	0	5.3301	2	10.6602	
3.5MM male to male 3'	Amazon	4.99	0	5.4391	4	21.7564	
RCA female to 3.5MM Male	Amazon	4.04	0	4.4036	2	8.8072	

Speakers and Audio Equipment Total cost = \$230

8.9 Fund Request: Kinetic Sculpture Grand Championship

Kinetic Sculpture Grand Championship is a 3-day, 42 mile race of human-powered art sculptures. The sculpture must be able to traverse up hills, over sand and through water. Judging is based on Engineering, Art and Time. Sometimes referred to as the "Triathlon of the Art World" with the common phrase of "Adults having fun so children want to grow up". http://kineticgrandchampionship.com/about_the_race.php

The 300\$ will go towards my garage spot at Cloyne, which will be the workshop for the sculpture. I'm not sure if the money from garage spots goes into the house account, but if it does then this would mean that we wouldn't be making money off of my spot. If parking spot profits go to CO or some other account, then this money would be approved to be taken out of the house account.

8.10 Fund Request: Vocal Workshop

Teacher Briony leading a vocal workshop (or a few!) at Cloyne!
she is asking \$150- \$200 per session

Maybe Cloyne could supplement the workshop \$120 or so and then people can attend with a minimum \$3 donation. I think the little donation will help, because then people feel a little more invested to stay, rather than just come and pass through.

She's really amazing when she is in her element, and she's also an old Clone! She is free on Monday nights, 7 or 8. She really creates a great space for mutual exploration, and I think that could be very community building for the greater BSC community! It would be awesome if it was well-received, and we could make it happen a few times...

We can offer her how much and when works best for us as well.

8.11 Fund Request: Meditation Hut

Kelly Archer and I have all the materials in the yard to build a 12x12 foot mini room out of insulation (that we bought for burning man and didn't use) and I would like to do it for HI as a garden meditation hut!

Materials: \$550-\$600

I would like to pass the money so that I can get started on the logistics of making this happen sooner than later. This has been a long time project idea from the beginning of last semester.

8.12 Fund Request: Cloyne Coffee Bean Co.

I would like to request \$1250 to purchase a coffee bean roaster and a beginning supply of beans for Cloyne. With a conservative green coffee price of \$4.50/lb, this machine will pay for itself in 10 weeks with the savings. Here is a review of the machine, <http://ineedcoffee.com/hot-top-8828p-coffee-bean-roaster-first-look/>